

**Mid-Michigan Library League  
Board of Trustees Meeting Minutes  
August 16, 2018**

**Call to Order:** With a quorum being present Eric Smith called the meeting to order at 10:03

**Present:** Mary Edens, Susan LaBelle, Eric Smith, Chris Cook, Lois Langenburg, Valerie Church-McHugh, Jeanette

**Also present** – Sheryl Mase (Director of the MMLL), Patti Skinner (Scottville Branch Manager – Mason County District Library)

**Absent:** Patti Colvin, Diane Eisenga

**Approval of Agenda:** M/S Church-McHugh/Fleury. Motion carried

**Approval of May 17 minutes:** A typo on the spelling of Miriam Andrus' first name was noted. M/S Church-McHugh/Edens with the corrected typo. Motion carried

No public participation

**Advisory Council Report:** Patti reported on their meeting at Benzonia Public Library. The meeting had a great turnout and discussion minutes were shared with the board and posted to the website.

**Approve Purchase Journals for May, June and July 2018** M/S Edens/Cook. Roll Call Vote: Edens – yes, LaBelle – yes, Church-McHugh – yes, Fleury - yes, Langenburg – yes, Cook – yes, Smith - yes

**Accept Financial Reports** M/S Edens/Church-McHugh. Motion passed

**Director's Report:** Jim Lawrence gave a \$100 donation for the use of meeting room in MMLL office. Diane Eisenga sent results of evaluation which were well received. Edens brought up a question of MMLL email addresses for personnel and finance committees because of server sensitivity and to comply with best practice. Communications with Randy Riley, the state librarian, were shared regarding questions about state assistance with automation and broadband. A new conference is in the works for the off years of Rural Libraries Conference to be held in Gaylord in Spring of 2019. There are opportunities to help in the planning of this conference available.

**Committee Reports:**

**Finance:** Cook reported on the meeting that took place in July

**Personnel:** Edens reported on meeting that took place in Lake City Library in June. The group discussed holding this meeting in May in the future. The personnel committee recommended a 3% raise for the director to be applied retroactively to July 22<sup>nd</sup>.

**Old Business:**

**New Business:**

Action Item: FY18 Budget amendment. M/S Church-McHugh/Edens.

Langenburg - yes, Fleury - yes, Church-McHugh - yes, Labelle, yes, Edens - yes, Smith - yes, Cook - yes.  
Resolution approved

**Public Comment** – No public comment

**Additional Advisory Council comments** – [none]

**Board members comments** –

**Adjournment:** Motion to adjourn Edens. Meeting adjourned at 12:18 p.m.